

---

# Southeastern Community College

# EMPLOYMENT OPPORTUNITY

---

## Manicuring/Nail Technology Instructor (Part Time)

Founded in 1964, Southeastern Community College (SCC) is a public, two-year comprehensive community college. With its "open-door" policy, SCC strives to meet the needs of students with varying backgrounds, resources, interests, abilities, and career goals. More than 30 occupational and liberal arts curriculum programs are offered by the college, which serves an annual full-time equivalent enrollment of approximately 2,000 students in curriculum and continuing education programs. SCC emphasizes quality in designing and delivering instructional, support, and community services. The college commits itself to providing students with opportunities to reach their potential.

SCC continuously involves all faculty and staff in setting and implementing college goals. All faculty and staff serve in advisory roles wherever their skills are needed. Members of the college community have a commitment to free and open communication based on mutual trust and respect. Also, employees are expected to participate in continued professional growth experiences.

The SCC college campus is located on Hwy. 74-76 between Whiteville and Chadbourne in southeastern North Carolina. SCC is an hour's drive from historic Wilmington and South Carolina's Grand Strand beaches. Serving Columbus County and surrounding areas, the college enjoys exceptional local financial and moral support from a community which expresses great pride in the institution.

### Primary Function of the Position

Under general supervision, the purpose of the position is to provide a comprehensive educational instructional program committed to quality teaching and successful student achievement. Employees in this classification perform instructional work. Position is responsible for teaching classes and instructing students; preparing lesson plans; preparing tests; grading papers. Performs related work as required.

### Minimum Requirements for the Position

1. Teaching experience in the specified subject area
2. Manicurist Teacher's License from a regionally accredited institution with demonstrated competencies OR the combination of North Carolina Cosmetology license and North Carolina Cosmetology instructor's license.
3. Exceptional interpersonal relations skills
4. Exceptional oral and written communication skills
5. Desire to use or learn to use technology (i.e. Internet) to deliver instruction
6. Commitment to the community college "open door" philosophy and the comprehensive community college concept
7. Excellent references from previous employers must be furnished upon request.

The successful candidate must begin work on August 14<sup>th</sup>, 2018.

**A completed Southeastern Community College application form, a resume, and educational transcripts (unofficial copies of transcripts will be sufficient for the screening process, but official copies must be submitted prior to employment) must be submitted to the college Human Resources Office in order for applicants to be considered for this position. Applications accepted until filled.**

Applicants should send all documents and inquiries to the Human Resources Office, Southeastern Community College, P.O. Box 151, Whiteville, NC 28472.

An Equal Employment Opportunity/Affirmative Action Employer