

**Minutes of the Executive Committee of the  
Southeastern Community College Board of Trustees  
Special Session on Thursday, November 15, 2018 @ 4:30 p.m.**

**Present:** Mr. Henry Edmund, Mr. Randy Britt, Ms. Emma Shaw; Mr. Joe Hooks; Mr. Jack Hooks-  
(Participating by phone)

**Absent:** Dr. Maudie Davis

**Others Present:** Ms. Kathy Britt

**Call to Order:**

Mr. Edmund welcomed everyone to the Special Session Executive Committee meeting that was called to discuss a personnel matter.

**Ethics Awareness and Conflict of Interest Reminder:**

Mr. Edmund reviewed the Ethics Awareness and Conflict of Interest Reminder and asked that if anyone has a conflict or the appearance of conflict with respect to any matters coming before the Committee to refrain from any participation in the particular matter involved.

**A motion was made by Mr. Randy Britt to enter into Closed Session to discuss a personnel matter and in accordance with N.C.G.S.143-318.11(a)(6). Mr. Joe Hooks seconded the motion. Motion carried unanimously.**

**A motion was made by Mr. Randy Britt to return to Open Session. Ms. Emma Shaw seconded the motion. Motion carried unanimously.**

There was no action taken in Closed Session.

**A motion was made by Mr. Joe Hooks to adjourn at 5:15 p.m. Ms. Emma Shaw seconded the motion. Motion carried unanimously.**

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**Kathy P. Britt**

**Recording Secretary**

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