**Southeastern**
COMMUNITY COLLEGE

**Practical Nursing Program**
**Application Process and Student Readiness Checklist**

**\*\* Minimum requirements are subject to change each academic year**. \*\*

**\*\* Applications for admission to the Spring 2025 Practical Nursing Program will be accepted <u>May 1, 2024 through August 15, 2024</u>. Formal applications must be submitted to the Nursing Department** *no later* **than August 15, 2024, to be considered for admission. \*\***

This document outlines the minimum requirements and criteria for the **Spring 2025 Practical Nursing Program**. Potential applicants should carefully read the information contained in this document and complete the **Student Readiness Checklist** prior to applying for admission. Applicants that do not meet the minimum requirements and criteria on the **Student Readiness Checklist** will not be considered for admission to the nursing program.

The criteria listed below are necessary to meet the minimum requirements needed to apply to the Practical Nursing Program at Southeastern Community College. The following list of steps is a guideline to assist students through the application process for the nursing program. This list of steps and criteria is provided only as a guideline, and in all cases, the applicant should work closely with their assigned nursing advisor during the application process.

## Steps to Apply:

1. **General College Admission:** Apply for general admission to SCC (Southeastern Community College) by visiting the Admissions webpage to complete and submit the SCC Application. Applicants must be accepted as a student at SCC prior to applying for admission to the nursing program. General college applications must be up to date within 2 years.
2. **Official High School Transcripts:** Request official high school transcripts or GED/HSE certificates and submit them to the SCC Registrar. Applicants must have a high school diploma or GED/HSE certificate on file to apply.
3. **Official College Transcripts:** Request official transcripts from all colleges/universities previously attended and submit them to SCC. All official transcripts must be on file and processed by the Registrar at the time of application.
4. **Developmental Requirements:** Applicants must meet developmental requirements for Math and English. Developmental requirements may be met by receiving appropriate credit for Transition Math (MAT 003 or BSP 4003-P3) and Transition English (ENG 002 or BSP 4002) **OR** testing out of applicable placement assessments **OR** a high school GPA of 2.8 or greater. **Students with a high school GPA of less than 2.8 may need to complete a basic skills math course and pass with a P3 (BSP 4003) before NUR 117-Pharmacology.** Student Services staff can determine whether developmental requirements have been met and if placement assessments are required. Students should work closely with their advisors regarding developmental math requirements prior to NUR 117.
5. **NUR 117 Information:** Applicants are encouraged to complete NUR 117 before entering the nursing program. If completed before entering the nursing program, **NUR 117 must be current within 5 years** of the program's start.
6. **Nurse Aide/LPN Requirement:** Applicants must hold a valid certificate of Nurse Aide training and *current listing on the North Carolina Nurse Aide Registry* with no findings.

7. **GPA/Grade Requirements:** Applicants must have a **Cumulative GPA of 2.5 or higher**. GPAs for applicants who have *never* taken courses at SCC will be determined by averaging the Cumulative GPAs from previously attended

college/university transcripts. GPAs for students who have taken courses at SCC will be determined by the SCC Cumulative GPA. All required pre-nursing courses must be completed with a **grade of "C" or better** to graduate.

8. **Entrance Exam Requirements:** Applicants must complete the TEAS (Test of Essential Academic Skills) exam with a **_minimum composite score of 59.0% overall._** Scores are only valid for 2 years. Scores from different testing sessions may not be combined to meet the minimum score. The exam may be taken no more than three times in one calendar year and there must be one month between testing dates.

9. **Application Readiness:** Review and complete the Student Readiness Checklist.

10. **Application Submission:** Complete, sign, and submit the Practical Nursing Formal Application by the posted deadline. All forms of contact information on the application must be accurate for notification of acceptance. *(Directions for submission are on the application. The application is only available during the open application period).*

Students must submit a new application for each open application period when seeking admission to a nursing program. Applications submitted do not carry over to another application period. Students may only apply for admission to one nursing program at a time. Guidelines for current admission, readmission, and continuation in the program are outlined in the Southeastern Community College Catalog and must be current and completed at the time of application.

A points system is used to review all nursing applications and allows for an objective evaluation of each student applicant. Students with the highest number of points are selected for admission based upon space and resources available. An Application Points Rubric is used during the evaluation of each student application. Points awarded during the application review are based upon supporting documentation available by the application deadline. Supporting documentation related to each application must be on file at SCC to receive points toward admission (i.e., final transcripts from other schools, TEAS scores, etc.). Applicants are responsible for ensuring these documents are on file prior to the application deadline.

**Admission to the nursing program is competitive. Meeting requirements to complete the formal application does not guarantee admission to the program. The number of applicants chosen will be determined by the Nursing Admissions Committee based on the space and resources available.**

Acceptance to the PN program will be announced via email and a mailed letter once all applications are received and processed. The estimated timeframe for notification of acceptances for the Spring 2025 PN Program is mid-October 2024.

**All applicants should be aware that a Mandatory Nursing Orientation will be held Saturday, November 9, 2024, from 8:30 am to 5:00 pm for all students admitted to the program.**

**Practical Nursing Program**
**Student Readiness Checklist**
**This worksheet should be completed prior to submitting a formal application for admission.**
*\* Minimum requirements are subject to change each academic year. \**

Applicants should utilize the following checklist to determine if they meet the minimum requirements for application and admission to the nursing program. All checklist items are required. Students who have satisfied the minimum application/admission requirements may complete and submit an application for admission. Applications received after the posted application deadline will not be reviewed or carried forward to future application dates. Applicants who miss the deadline to apply will need to reapply during the next application period.

| Student Name | | SCC Student ID # | |
|---|---|---|---|

**Checklist of Minimum Requirements:**

- ❑ Accepted to Southeastern Community College as a current student and application on file *(current within 2 years)*
- ❑ High School Diploma or GED/HSE Certificate *(official transcripts received and evaluated by SCC Registrar)*
- ❑ Official transcripts from all previously attended colleges/universities *(received and evaluated by SCC Registrar)*
- ❑ Developmental requirements for Math **and** English have been met by **one or more of the following criteria**:
    - ❑ Unweighted high school GPA of 2.8 or greater
    - ❑ GED scores of 170 or higher in all subject areas (2014-present)
    - ❑ HiSet scores of 15 or higher in all subject areas and a 4 or higher on the essay (2014-present)
    - ❑ Completion of BSP 4003(Tier 3) or credit for MAT 003
    - ❑ Completion of MAT 171 (or greater) with a grade of "C" or better
    - ❑ Credit for BSP 4002 / ENG 002
    - ❑ Completion of ENG 111 (or greater) with a grade of "C" or better
    - ❑ Associate degree or higher (official transcripts required)
    - ❑ Other equivalents per Student Services guidelines
- ❑ Cumulative SCC GPA of 2.5 or greater (if no SCC GPA, cumulative GPA average from other schools is 2.5 or greater)
- ❑ TEAS Exam score of 59% overall within 2 years – official transcript required
- ❑ Current listing as a Nurse Aide I on the NC Nurse Aide Registry with no findings
- ❑ Review and complete the PN Student Readiness Checklist
- ❑ Complete, sign, and submit the Practical Nursing Program Formal Application ensuring ALL contact information is accurate *(Directions for submission are on the application. Applications available during the open application period)*
- ❑ Mark your calendar and save the date for Mandatory Nursing Orientation if accepted to the nursing program:
    - ❑ **Saturday, November 9, 2024**, from **8:30 a.m. - 5:00 p.m.**

**\*\*Students must achieve a grade of "C" or better in all nursing and other major required courses to graduate from the program.\*\***

Due to the competitive nature of the application process, the fact that enrollment in each program is limited, and the difficulty level of the nursing curriculum, students seeking admission are encouraged to take **ALL** related/required general education courses from the appropriate Individual Graduation Plan (D45660) before application to the nursing program. These courses include *ACA 122, ENG 111, and BIO 163* **OR** *BIO 168/169*. Discuss current standing with your pre-nursing advisor.

Students eligible to apply for admission to the nursing program who have been previously enrolled in a nursing program at another college will be required to provide a letter from the dean/director/faculty chair of the program stating that they were not dismissed for issues regarding safety or gross negligence in the clinical setting. *(A sealed letter must be attached to the formal application, or a direct email sent to the Director of Nursing.)*